

NAME _____
LAST FIRST M.I.

DATE _____

VOLUNTEER APPLICATION FORM



BOYS & GIRLS CLUBS
OF FREDERICK COUNTY



BOYS & GIRLS CLUBS
OF FREDERICK COUNTY

VOLUNTEER APPLICATION

GENERAL INFORMATION

NAME (Last)		(First)	(Middle Initial)	PHONE NUMBER
OTHER NAMES USED				EMAIL ADDRESS
CURRENT ADDRESS				
CITY		STATE		ZIPCODE
DATE OF BIRTH				
PREVIOUS EXPERIENCE WITH ANOTHER BOYS & GIRLS CLUBS OF AMERICA (BGCA) ORGANIZATION? (If any, give dates, position, location)				
PREVIOUS EXPERIENCE WORKING WITH CHILDREN & YOUTH:				
HAVE YOU BEEN CONVICTED OF, PLEAD GUILTY TO, AND/OR PLEAD <i>NOLO CONTENDRE</i> TO A CRIME (FELONY OR MISDEMEANOR, INCLUDING BUT NOT LIMITED TO SEXUAL OFFENDER CRIMES, THEFT, BANKING FRAUD, DRUG AND/OR ALCOHOL-RELATED OFFENSES, ASSAULT, ETC.)? If yes, please explain (state, date, court, type of crime, place of occurrence, disposition):				
YES				
NO				
<i>Note: Conviction of a crime will not necessarily disqualify you for volunteer service. Each conviction will be judged on its own merit with respect to time and job relatedness.</i>				

AVAILABILITY

I WOULD LIKE TO BE NOTIFIED FOR ONE-OFF VOLUNTEER DAYS AND OTHER SHORT-TERM ACTIVITIES.					
I WOULD LIKE TO VOLUNTEER ON A REGULAR BASIS AND/OR ASSIST IN OFFERING PROGRAMS (IF SO, PLEASE LIST AVAILABILITY BELOW)					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
START TIME					
END TIME					

REFERENCES

NAME	RELATIONSHIP	TELEPHONE
ADDRESS	CITY	ZIPCODE

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ADDRESS	CITY	ZIPCODE

INTERESTS & HOBBY SURVEY	
Article II.	
OFFICE & BUILDING MANAGEMENT:	
OFFICE TASKS	BUILDING MANAGEMENT TASKS
ADMINISTRATIVE ASSISTANCE	PAINTING
DATABASE MANAGEMENT	GROUNDS
FUNDRAISING	GARDENING
BULLETIN BOARD	JANITORIAL ARTS
EVENT PLANNING	MAINTENANCE
DATA ENTRY	OTHER
WEBSITE /OTHER	

CORE PROGRAM AREAS:

CHARACTER & LEADERSHIP

LEADERSHIP DEVELOPMENT
YOUTH VOLUNTEERISM
OTHER: _____

HEALTH & LIFE SKILLS

FOOD & NUTRITION
INTERNET SAFETY
GANG & VIOLENCE AVOIDANCE
DEVELOPMENTAL EDUCATION
OTHER: _____

EDUCATION & CAREER PROGRAMS

HOMEWORK HELP/TUTOR
SCIENCE
MATH
ENGLISH
FOREIGN LANGUAGE
ESL
TECHNOLOGY
RESUME & CAREER DEVELOPMENT
OTHER: _____

ARTS PROGRAMS

ALL FINE ARTS

PAINTING
DRAWING
SCULPTURE
PHOTOGRAPHY
OTHER: _____

ALL CRAFTS

WOODCRAFT
HANDICRAFT
OTHER: _____

ALL PERFORMANCE ARTS

LIVE DRAMA
MOVIE MAKING
ANIMATION
MUSIC
DANCE
OTHER: _____

ALL CULTURAL ARTS

NATIVE AMERICAN ARTS
AFRICAN AMERICAN ARTS
OTHER: _____

SPORTS, FITNESS, & RECREATION PROGRAMS

SPORTS TEAMS

BASKETBALL
SOCCER
COACHING
REFEREE
OTHER: _____

INTRAMURAL SPORTS

DODGEBALL
BASEBALL
FOOTBALL
VOLLEYBALL
OTHER: _____

ALL OUTSIDE SPORTS

ROCK CLIMBING
HIKING
CANOEING
CAVING
OTHER: _____

EMERGENCY CONTACT INFORMATION

NAME	RELATIONSHIP	PHONE NUMBER
NAME	RELATIONSHIP	PHONE NUMBER

ADDITIONAL FORMS

ALL VOLUNTEERS MUST COMPLETE THE FOLLOWING FORMS:

VOLUNTEER APPLICATION
VOLUNTEER REGULATIONS

IF CHECKED, VOLUNTEERS MUST COMPLETE THE FOLLOWING FORMS:

CBC FINGERPRINT – FBI
CBC FINGERPRINT – STATE

VOLUNTEER AGREEMENT

READ THE FOLLOWING CAREFULLY BEFORE SIGNING THIS APPLICATION:

I certify that I have and will provide information throughout the volunteer selection process, including on this application and interviews, that is to the best of my knowledge and belief, true and correct and that I have not knowingly withheld any pertinent facts or circumstances. I understand that any omission or misrepresentation of fact in this application may result in refusal of or separation from volunteer services upon discovery.

I hereby consent to permit Boys & Girls Clubs of Frederick County to contact anyone it deems appropriate to investigate or verify any information provided by me to discuss my suitability for a volunteer position, including my background, volunteer experience, education, or related matters. I expressly give my consent to any discussions regarding the foregoing and I voluntarily and knowingly waive all rights to bring an action for defamation, invasion of privacy, or similar cause of action, against anyone providing such information.

I further authorize all persons, schools, companies, organizations, credit bureaus, and law enforcement agencies to supply all information concerning my background and to furnish reports thereon and I hereby release them and any organization affiliated with Boys & Girls Clubs of Frederick County from any and all liability and responsibility from their doing so.

APPLICANT SIGNATURE: _____ **DATE:** _____

VOLUNTEER TRAINING

I CERTIFY THAT THIS VOLUNTEER HAS COMPLETED THE FOLLOWING TRAINING:

ALL VOLUNTEER ORIENTATION

BGCFC BASICS
HISTORY OF THE CLUB
VALUES OF THE CLUB
GENERAL MEMBERSHIP INFORMATION

CHILD SAFETY

HAND-WASHING & SANITATION PROCEDURES
DISCIPLINE POLICIES
REPORTING CHILD ABUSE & NEGLECT
INTERACTIONS WITH CHILDREN, PARENTS, AND STAFF

NAME OF TRAINER:

DATE:

